



JOHN F. KENNEDY SPACE CENTER

CENTRAL INDUSTRY ASSISTANCE OFFICE

Where KSC Launches Small Biz

SMALL BUSINESS MARKETING GUIDE

Tel: 321-867-7353

Welcome!

Introduction

John F. Kennedy Space Center (KSC)
Central Industry Assistance Office (CIAO)
is home to the Center's small business program.

Mission

CIAO's mission is to serve as an outreach to industry and be a source of information for those seeking KSC procurement opportunities with primary focus on small business.

We are committed to increasing competition in contracting, enhancing socioeconomic programs, and providing private industry the maximum opportunity to do business at KSC.

CIAO provides this Marketing Guide to introduce small businesses to the unique procurement marketplace that is KSC.

Information contained in this guide includes KSC small business staff, Prime Contractor List, Small Business Technical Coordinator List, and information on how to access procurement information via several Web-based search tools.

Additionally, information on many other special programs: e.g., KSC Prime Contractor Board Working Committee, Joint Counseling sessions, and marketing tips are also contained herein.

LLeading KSC CIAO small business program, is **Joyce C. McDowell**,
Small Business Specialist.

As a 37-year veteran of NASA KSC, Joyce provides in-depth knowledge, experience, and counsel to small businesses seeking procurement opportunities at the Center.

As a measure of her most recent achievement, NASA awarded Joyce the prestigious Agency-wide “Small Business Specialist of the Year 2015” award.

All socioeconomic categories including, Small Disadvantaged, 8(a), HUBZone, Women-owned, Economically Disadvantaged Women-owned, Veteran-owned, and Service-Disabled Veteran-owned small businesses, as well as Native America, Alaskan Native and Native Hawaiian enterprises benefit greatly from Joyce’s continuous efforts to identify and open up KSC business possibilities.



Joyce C. McDowell

CIAO contact information:

- **Joyce C. McDowell, Small Business Specialist**, 321-867-3437
ksc-smallbusiness@mail.nasa.gov
- Natalie Colvin, Small Business Support, 321-867-4773
Natalie.b.colvin@nasa.gov
- Wendy Miller/WTE, Procurement Analyst III, 321-867-4629
wendy.s.miller@nasa.gov
- General information / Admin. support, 321-867-7353
- CIAO Web page <http://procurement.ksc.nasa.gov/procure/ciao.htm>



Natalie B. Colvin

KSC Vision

KSC is the world’s preeminent launch complex for government and commercial space access, enabling the world to explore and work in space.

KSC Mission

KSC safely manages, develops, integrates and sustains space systems through partnerships that enable innovative, diverse access to space and inspires the nation’s future explorers.

KSC Core Competencies

- Acquisition and management of launch services and commercial crew development
- Launch vehicle and spacecraft processing, launching, landing and recovery, operations and sustaining
- Payload and flight science experiment processing, integration and testing
- Designing, developing, operating, and sustaining flight and ground systems, and supporting infrastructure
- Development, test, and demonstration of advanced flight systems and transformational technologies to advance exploration and space system.

TABLE OF CONTENTS

- 1.0 John F. Kennedy Space Center at a Glance
 - 1.1 Programs & Initiatives
 - 1.1.2 Commercial Crew Program
 - 1.1.3 Ground Systems Development and Operations Program
 - 1.1.4 Launch Services Program
 - 1.1.5 Research and Technology
 - 1.1.6 Station Payloads
- 2.0 North American Industry Classification System Codes
 - 2.1 Top Codes Utilized at KSC
- 3.0 KSC Prime Contractor Board
 - 3.1 Introduction
 - 3.2 Marketing a Prime Contractor
 - 3.3 Prime Contractor List
- 4.0 Acquisition Search Tools
 - 4.1 Federal Business Opportunities
 - 4.2 Acquisition Planning Tool
 - 4.3 Acquisition Forecast Tool
- 5.0 Vendor Registration
 - 5.1 System for Award Management
 - 5.2 NASA Vendor Database
- 6.0 KSC Technology Development and
 - 6.1 SBIR/STTR Programs
 - 6.1.1 Technological Innovation
 - 6.2 Technology Transfer Licensing Program
- 7.0 Partnering With KSC
- 8.0 KSC Small Business Technical Coordinators
- 9.0 NASA & Patrick Air Force Base Small Business Program Contacts
 - 9.1 NASA HQ Contacts
 - 9.2 Center Contacts
 - 9.3 Center SBIR/STTR contacts
 - 9.4 Patrick Air Force Base Procurement Office
- 10.0 Freedom of Information Act
 - 10.1 Introduction
 - 10.2 Types of Contracting Documents Available Under FOIA
 - 10.3 Documents Exempt from Release
 - 10.4 How to Request Information
- 11.0 Social Media Contact Information

1.0 John F. Kennedy Space Center (KSC) at a Glance

KSC is America's spaceport.

Since its establishment in 1962, NASA KSC has used its engineering and scientific expertise to build launch vehicles, spacecraft, and scientific instruments that enable the United States to explore, discover, and understand, the Earth and beyond.

As the nation's lead launch center and first spaceport, the John F. Kennedy Space Center (KSC) ([link opens new browser window](#)) performs preflight tests, prepares, and launches manned and unmanned space vehicles for NASA.



KSC brings vital resources to NASA and the nation for solving the unique challenges of space exploration, technical capabilities and engineering expertise that are essential to the nation's space exploration goal to send humans beyond Earth and into deep space. We advance space technologies, spark economic development, and inspire a new generation of explorers.

1.1 PRIMARY PROGRAMS AND INITIATIVES

1.1.2 Commercial Crew Program facilitates the development of a U.S. commercial crew space transportation capability with the goal of achieving safe, reliable, and cost-effective access to and from the International Space Station and low-Earth orbit.



1.1.3 Ground Systems Development and Operations Program prepares the center to process and launch the next-generation vehicles and spacecraft designed to achieve NASA's goals for space exploration. To achieve this transformation, program personnel are developing the necessary ground systems while refurbishing and upgrading infrastructure and facilities to meet tomorrow's demands.

1.1.4 Launch Services Program provides safe, reliable, cost-effective and on schedule launch services for NASA and NASA-sponsored payloads seeking launch on expendable launch vehicles.

1.1.5 Research and Technology continues a long history of innovation as the nation's premiere spaceport provides support for both government and commercial launch vehicles and spacecraft.

1.1.6 Station Payloads are tested and processed at the unique Multi-Payload Processing Facility that can accommodate one or more payloads in processing at the same time depending on their size. The facility supports the Checkout Assembly Payload Processing Program but also provides services to the customers whose payloads arrive for testing and processing.



2.0 NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM CODES (NAICS)

2.1 TOP CODES UTILIZED AT KSC

North American Industry Classification System codes (NAICS) are assigned for each item or service acquired by the Federal Government for the purpose of establishing competition parameters when setting aside acquisitions for small business participation, and for determining business classifications for all business types competing in full and open competitions. The table below contains a list of the top NAICS codes utilized at KSC.

336414	GUIDED MISSILE AND SPACE VEHICLE MANUFACTURING
541710	RESEARCH AND DEVELOPMENT IN THE PHYSICAL, ENGINEERING, AND LIFE SCIENCES
561210	FACILITIES SUPPORT SERVICES
517110	WIRED TELECOMMUNICATIONS CARRIERS
336419	OTHER GUIDED MISSILE AND SPACE VEHICLE PARTS AND AUXILIARY EQUIPMENT MANUFACTURING
541330	ENGINEERING SERVICES
561612	SECURITY GUARDS AND PATROL SERVICES
236220	COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION
621111	OFFICES OF PHYSICIANS (EXCEPT MENTAL HEALTH SPECIALISTS)
325120	INDUSTRIAL GAS MANUFACTURING
541511	CUSTOM COMPUTER PROGRAMMING SERVICES
541519	OTHER COMPUTER RELATED SERVICES
561110	OFFICE ADMINISTRATIVE SERVICES
334111	ELECTRONIC COMPUTER MANUFACTURING
237130	POWER AND COMMUNICATION LINE AND RELATED STRUCTURES CONSTRUCTION
561720	JANITORIAL SERVICES
237990	OTHER HEAVY AND CIVIL ENGINEERING CONSTRUCTION
562910	REMEDIATION SERVICES
238210	ELECTRICAL CONTRACTORS AND OTHER WIRING INSTALLATION CONTRACTORS
561730	LANDSCAPING SERVICES

3.0 KSC PRIME CONTRACTOR BOARD

3.1 INTRODUCTION

KSC and its prime contractors are committed to increasing competition in contracting, enhancing our socioeconomic programs, and providing private industry the maximum opportunity to do business at KSC. In order to demonstrate this commitment, NASA-KSC and its prime contractors joined forces and created a forum, Prime Contractor Board (PCB), for offering "One Face to Industry."

One of the primary services offered at the CIAO by the PCB is "Joint Counseling". At "Joint Counseling", vendors are able to counsel with representatives from KSC and the major prime contractors under one roof without having to obtain security clearance. Joint counseling sessions are available on Tuesday and Thursday mornings from 9:30 am to 11:00 am. Please call (321) 867-7353 to schedule a counseling session.

As the Federal Government continues to emphasize the importance of outsourcing and contract consolidation initiatives as a means of fulfilling procurement demands within the Federal Government, the result will inevitably be fewer direct procurement opportunities for small business concerns.

These trends will likely force many businesses to develop new marketing strategies that place subcontracting at the forefront and CIAO. The PCB serves as an invaluable resource to preserve and promote the best interests of small business concerns by creating a channel through which they can more effectively penetrate the Federal Government marketplace. The council strongly believes in the power of teamwork, and by working together believes they can make a difference.

The KSC Prime Contractor Board aims to foster small business development to meet the needs of NASA's exploration, scientific discovery and research initiatives, maximizing the ability of small businesses to participate in competitive processes through education, and providing avenues to increase small business participation in the competitive process of primes represented in the PCB.

3.2 MARKETING TO PRIME CONTRACTORS

1. Know the Company you are targeting
 - Understand their customers
2. Be Prepared:
 - To discuss your customers (last 3-5 years)
 - Be time sensitive
 - Provide capabilities statement (1-2 pages)
 - Register with Dunn & Bradstreet (D&B); System of Award Management (SAM), and NASA Vendor Database and keep information current
3. Keep the meeting brief
 - Know your audience
 - Highlight your niche
 - Present pertinent past performance
 - Identify specific program(s) where you would like to be considered

4. Will a nondisclosure agreement be required?
 - Request next point of contact meeting with Prime Contractor decision makers
5. Provide concise overview of your business and referral
 - Be prepared to discuss:
 - a. Pertinent past performance
 - b. Unique capabilities (top differentiators)
 - c. Specific programs or areas of interest
 - d. Quality Standards /Certification(s)
6. Responding to a Customer
 - Work honestly & ethically
 - Develop a dialog
 - Respond to all requests in a timely manner
 - Talk to buyer/decision maker – don't assume details ... you have one opportunity to make a first impression
 - No bid response is unacceptable; always respond & explain
7. Responding to Specific RFPs
 - Research the solicitation prior to its release and watch for the draft or work from agency forecasts
 - Send letter of interest to Small Business Liaison Officer (SBLO) prior to the solicitation release
 - Know how you can add value to the team
 - Don't rely on the SB Classifications
 - Focus on value added and be flexible to change
 - Relate your past performance or strengths for Statement of Work (SOW)
 - Know who the decision makers are
 - Validate your data
 - Be ready to respond quickly & thoroughly to the proposal data request
8. Resource Websites:
 - KSC Small Business Office at <http://procurement.ksc.nasa.gov/procure/ciao.htm>
 - Acquisition Forecast <http://www.hq.nasa.gov/office/procurement/forecast/>
 - Fed Biz Opps at <https://www.fedbizopps.gov/>
 - NASA Office of Small Business Program at <http://osbp.nasa.gov/>
 - NASA Vendor Database at <https://vendors.nvdb.nasa.gov/>
 - Subcontracting Opportunities (SUB-NET) at <http://web.sba.gov/subnet>
 - Central Contractor Registry <https://www.sam.gov/portal/public/SAM/#1>
 - Procurement Technical Assistance Centers: <http://www.sba.gov/content/procurement-technical-assistance-centers-ptacs>

3.3 KSC PRIME CONTRACTOR LIST

Abacus Technology Corporation (SB) (Information Mgmt. and Comm. Support) Mike Hewell M/C: IMCS-1422 Kennedy Space Center, FL 32899 Phone: 321-867-3970 Mikell.S.Hewell@nasa.gov NNK08OH01C (IMCS) POP ends: 09/30/2017	a.i. solutions, Inc. (LB) (Expendable Launch Vehicle Integrated Support III) Joellen Moore M/C: AIS-1 Kennedy Space Center, FL 32899 Phone: 321-867-9231 Fax: 321-867-7102 marion.j.moore@nasa.gov NNK17LA01C (ELVIS-III) POP ends: 09/30/2018
A-P-T Research, Inc. (SB)(S-MASSII) Elizabeth Cherry M/C: SA-MASS Kennedy Space Center, FL 32899 Phone: 321-867-7503 Elizabeth.r.cherry@nasa.gov NNK12OE12C (S-MASII) POP ends: 5/31/2017	Chenega Infinity, LLC (SB) (KSC Protective Services Contract II) Regina Costlow M/C: CS³ -001 Kennedy Space Center, FL 32899 Phone: 321-867-4839 Regina.I.costlow@nasa.gov NNK16OS01C (KPSC II) POP ends: 09/30/2021
DNC Parks & Resorts at KSC, Inc. (LB) (Visitor Complex) Darlene Koenig M/C: DNPS-1 Kennedy Space Center, FL 32899 Phone: 321-449-4285 dkoenig@dncinc.com NNK10OT01C (KSCVC) POP ends: 04/20/2030	Millennium Engineering and Integration Co. (LB) (Kennedy LXII Support) Jim Gray M/C: KLXSII Kennedy Space Center, FL 32899 Phone: 321-867-1315 James.a.gray@nasa.gov NNK14EA01C (KLXS II) POP ends: 01/31/2019
Integrated Mission Support Services (SB) (KEMCON) Domingo Rivera M/C: IHA-001 PO Box 21045, Kennedy Space Center, FL 32899 Phone: 321-867-5737 Domingo.rivera@nasa.gov Tasha.I.plasencia@nasa.gov angela.j.czupea@nasa.gov NNK16OB01C (KEMCON) POP ends: 09/30/2020	Orbital ATK Sciences Corporation (LB) (Small Expendable Launch Vehicle Services) Jenifer Scofield PO 707 M/S T40 Brigham City, UT 84302 Phone: 435-863-2017 Jenifer.Scofield@Orbitalatk.com NNK10IB01B (NLS-II) POP ends: 12/31/2022
Jacobs Technology (LB) (Test and Operations Support Contract) Deidra T. Whelan Colleen Gates Peter Montgomery M/C: JACOBS Kennedy Space Center, FL 32899 Phone: 321-861-6339 Deidra.t.whelan@nasa.gov Colleen.B.Gates@nasa.gov NNK13MA14C (TOSC) POP ends: 09/30/2022	Space Exploration Technologies Corporation (SpaceX) Building 60530 Hangar Road, Hangar AO, Cape Canaveral, FL 32920 Amanda Grinter, Purchasing Coordinator Phone: 321-730-4950 Amanda.grinter@spacex.com www.spacex.com NNK14467515R (CCtCap) POP ends 12/31/2022
Lockheed Martin Space Systems (LB) (The Orion Multi-Purpose Crew Vehicle) Michelle Butzke M/C: L3008 Denver, CO 80201-0179 Phone: 303-977-6342 Michelle.butzke@lmco.com NNK10LB02B (NLS-II) POP ends: 12/31/2022	New Directions Technologies (SB) (Information Technology Support Services-2) Mark Fuerst M/C: ITSS-2 Bldg. M7-0355 (O&C), Room 1308A Kennedy Space Center, FL 32899 Phone: 321-867-9949 mark.g.fuerst@nasa.gov NNK17OK01Z (ITSS-2) POP ends: 9/30/2017
The Boeing Company (LB) Megan Quinn M/C: 721B-L300 100 Boeing Way Titusville, FL 32780 Phone: 843-754-4306 Megan.k.quinn@boeing.com NNK14MA75C (CCtCap) POP ends: 03/23/2019	Vencore Services and Solutions, Inc. (LB) (Engineering Services Contract) Barbara Hanna Cynthia Minter M/C: ESC-11 Kennedy Space Center, FL 32899 Phone: 321-861-8364 Barbara.j.hanna@nasa.gov Cynthia.t.minter@nasa.gov NNK11EA08C (ESC) POP ends: 02/28/2019
United Launch Services, Inc. (LB) (NASA Launch Services II) Susan T. Czere PO Box 9009, Cape Canaveral, FL 32920 Phone: 321-730-5613 Susan.t.czere@ulalaunch.com NNK10LB00B (NLSII) POP ends: 12/31/2022	Wichita Tribal Enterprises LLC (SB) (KSC Institutional Support Services) M/C: KISSIII (No Subcontracting Opportunities) NNK12OW20B (KISS-III) POP ends: 05/31/2017
AECOM (LB) (Institutional Service Contract) Janice Ellis M/C: ISC-1240 Kennedy Space Center, FL 32899 Phone: 321-861-7726 Janice.I.ellis@nasa.gov NNK08OC01C (ISC) POP ends: 09/30/2018	

4.0 ACQUISITION SEARCH TOOLS

All NASA Simplified Acquisitions (\$150,000 and below) are handled by the NASA Shared Service Center; please contact Troy Miller, Small Business Specialist, for more information at nssc-smallbusiness@mail.nasa.gov, Tel: 228-813-6558.

4.1 FEDERAL BUSINESS OPPORTUNITIES

Federal Business Opportunities, (FedBizOpps.Gov) has been designed as a single point of entry for vendors to find posted Federal business opportunities across all departments and agencies <https://www.fbo.gov/?s=getstart&mode=list&tab=list&tabmode=list>

4.2 ACQUISITION PLANNING TOOL

For businesses interested in learning more about KSC acquisitions and current contracts, the Acquisition Planning Tool (APT) is a marketing tool that can help. The information contained therein can save businesses valuable marketing time when pursuing specific requirements at KSC. Knowing when acquisitions will be competed, the type competition to be utilized, etc. can be extremely beneficial. Strategic planning is a critical key to success for any business, and the APT is a tool that can provide valuable information to assist businesses in their planning: <https://prod.nais.nasa.gov/cgibin/eps/bizops.cgi?qr=D&pin=76>

4.3 ACQUISITION FORECAST TOOL

The new Acquisition Forecast Tool (AFT) went live in 2012, and is available at the “Doing Business at KSC” Web site. Businesses interested in learning about upcoming acquisitions at NASA can utilize this new navigation tool to access forecasted acquisitions Agency wide or by Center: <http://www.hq.nasa.gov/office/procurement/forecast/>

5.0 VENDOR REGISTRATION

5.1 SYSTEM FOR AWARD MANGEMENT

The System for Award management (SAM) is the Official U.S. Government system registration for those companies who wish to do business with the Federal government. There is no fee to register for this site. <https://www.sam.gov/portal/SAM/#1#1>

5.2 NASA VENDOR DATABASE

The NASA vendor database tracks all vendors interested in doing business with NASA, and consolidates every Center’s database into one. NASA employees can utilize the database to perform market research, and allows for emailing of special events and announcements to registrants: http://osbp.nasa.gov/vendor_database.html

6.0 KSC TECHNOLOGY DEVELOPMENT AND TRANSFER

6.1 SBIR/STTR PROGRAMS

The NASA SBIR and STTR programs fund the research, development, and demonstration of innovative technologies that both fulfill NASA needs and have significant potential for successful commercialization. Commercialization encompasses the transition of technologies into products and services for NASA mission programs, other Government agencies, and non-Government markets: <http://technology.ksc.nasa.gov/about-us.htm>

6.1.1 TECHNOLOGICAL INNOVATION

The overall focus of the SBIR and STTR Programs is vital to NASA and to the nation’s prosperity and security. SBIR/STTR seeks to increase opportunities for Small Business Concerns (SBCs) to participate in government R&D, to improve overall U.S. competitiveness, increase national employment, stimulate technological innovation in the private sector, and encourage participation of socially and economically disadvantaged persons and women-owned small businesses. STTR has the additional intent of fostering collaboration between SBCs and non-profit Research Institutes (RIs).

6.2 TECHNOLOGY TRANSFER LICENSING PROGRAM

KSC's excellent engineers and scientists continually develop innovations to benefit the space program. TTLP helps industry benefit from these inventions by widely disseminating the technologies for scientific, academic, industrial, and commercial use. In order to protect the Government's interests, technologies are patented, marketed, and licensed to industry partners for commercial applications. The Technology Transfer Office has the authority to negotiate and grant patent licenses pursuant to 35 U.S.C. 207-209. The office can provide assistance in navigating the licensing process and pinpointing technologies that might be a good fit for a specific business.

Contact: David Makufka: 321-867-6227, KSC-DL-TechnologyTransfer@mail.nasa.gov

Web site: <http://technology.ksc.nasa.gov/>

7.0 PARTNERING WITH KSC

The emphasis of the Partnerships Office is to foster long-term relationships and support Partner capability needs and requests. The Office serves as a "front door" for new Partners not familiar with the Center organization and contacts, or partners that need help finding the right place to "connect in" to the center. In this capacity, the Office ensures that new Partners connect with KSC's subject matter experts and resource managers to explore Partner needs and NASA's ability to accommodate the request. As agreements are explored and formed, the Office personnel serve as Partner advocates within NASA's process and maintain correspondence with Partners to ensure their needs are being met.

KSC's Partnerships Office engages in outreach events to listen to community needs, promote awareness of Center capabilities, and convey upcoming opportunities. The Office personnel serve as a change agent for influencing and improving the KSC's partnership policy and practices. The Office seeks to ensure that the Government's Partnerships systems align and provide a positive Partner experience.

Contact: KSC-Partnerships@mail.nasa.gov ; (321) 867-1234

8.0 KSC SMALL BUSINESS TECHNICAL COORDINATORS

Organizational management, concurred by Center Director, appoints coordinators who are strategically located within key Directorates with duties incorporated into their responsibilities. Coordinators work in concert with the Small Business Specialist in promoting and attaining the goals and objectives of the NASA Small Business Programs Office.

DUTIES:

- Serves as KSC Small Business Program advocate by ensuring that directorates are receptive to small business inquiries and participate in outreach events as appropriate.
- Assess and advise CIAO where and what SB opportunities are likely to occur within KSC directorates.
- As appropriate, participate along with SBS in the acquisition planning of new and follow-on requirements to ensure those small businesses receive, to the maximum extent possible, opportunities to participate.
- Serve as advisors to the KSC Prime Contractor Board.

SMALL BUSINESS TECHNICAL COORDINATORS

ORGANIZATION	COORDINATOR	PHONE	EMAIL
KSC-VAB10	Amber Allen	321-867-3862	Amber.e.allen@nasa.gov
KSC-PA000	Todd Arnold	321-867-5883	Todd.c.arnold@nasa.gov
KSC-EX000	David Culp	321-867-1063	David.a.culp@nasa.gov
KSC-NEE00	Steven Czaban	321.861.3694	Steven.k.czaban@nasa.gov
KSC-NEM00	Anibal Karban	321.867.9577	Anibal.a.karban@nasa.gov
KSC-ITA00	James Leagan	321.867.8518	James.c.leagan@nasa.gov
KSC-LXB20	Lisa Lutz	321.867.5686	Lisa.j.lutz@nasa.gov
KSC-UB000	Jose Nunez	321.867.5922	Jose.i.nunez@nasa.gov
KSC-SI-I2	Peggy Parrish	321.867.3983	Peggy.g.parrish@nasa.gov
KSC-PA000	Amber Philman	321-867-8773	Amber.n.philman@nasa.gov
KSC-OPAM0	David Reeves	321-867-3999	David.d.reeves@nasa.gov
KSC-AJ000	Richard Rodriguez	321-867-8706	Richard.rodriquez-1@nasa.gov
KSC-SAA00	Christopher Torres	321-867-1687	Christopher.l.torres@nasa.gov
KSC-SAA00	Michael Vinje	321-867-3874	Michael.e.vinje@nasa.gov
KSC-GGC00	Lori Weller	321-867-1127	Lori.l.weller@nasa.gov
KSC-BAE00	David Wilson	321-867-1859	David.m.wilson@nasa.gov
KSC-FAA00	Pamela Zeitler	321-867-0256	Pam.zeitler@nasa.gov

9.0 NASA & PATRICK AFB SMALL BUSINESS PROGRAM CONTACTS

9.1 NASA HQ OFFICE OF SMALL BUSINESS PROGRAMS

CONTACT	TITLE	PHONE	EMAIL
Glenn Delgado	Associate Administrator	202-358-2088	Glenn.a.deldado@nasa.gov
Robert Medina	Program Manager	661-276-3343	robert.medina-1@nasa.gov
Richard Mann	Program Manager	202-358-2438	Richard.l.mann@nasa.gov
Tabisa Kalisa	Program Manager	202-358-1818	Tabisa.t.kalisa@nasa.gov
Truphelia Parker	Scheduler & Editor	202-358-1820	Truphelia.m.parker@nasa.gov
Eve Lyon	Small Business Council Member	202-358-2071	Eve.lyon@nasa.gov
Joseph Grant	Small Business Council Member	202-358-0070	joseph.grant-1@nasa.gov

9.2 CENTER SMALL BUSINESS SPECIALISTS & STAFF

CENTER	CONTACT	PHONE	EMAIL
Ames Research Center	Christine Munroe	650-604-4695	ARC-SmallBusiness@mail.nasa.gov
Armstrong Flight Research Center	Robert Medina	661-276-3343	AFRC-Small-Business-Office@mail.nasa.gov
Glenn Research Center	Eunice Adams-Sipp	216-433-6644	GRC-SmallBusiness@mail.nasa.gov
Goddard Space Flight Center	Elizabeth Haase Gilberto DelValle Jennifer Perez Sholainka Martyn	301-286-3443 301-286-8136 301-286-4379 301-286-4679	GSFC-SmallBusiness@mail.nasa.gov
Jet Propulsion Laboratory	Felicia Bell Mary Helen Ruiz Jasmine Colbert	818-393-8054 818-354-7532 818-354-8689	Business.opportunities.office@jpl.nasa.gov
Johnson Space Center	Robert Watts	281-483-5933	JSC-SmallBusiness@mail.nasa.gov
Kennedy Space Center	Joyce McDowell Natalie Colvin	321-867-3437 321-867-4773	KSC-SmallBusiness@mail.nasa.gov
Langley Research Center	Randy Manning	757-864-6074	randy.a.manning@nasa.gov
Marshall Space Flight Center	David Brock	256-544-0267	MSFC-SmallBusiness@mail.nasa.gov
NASA Management Office	Chanrick Ellerbe	818-354-2595	chanrick.m.ellerbe@nasa.gov
NASA Shared Services Center	Troy Miller	228-813-6867	troy.e.miller@nasa.gov
Stennis Space Center	Kay S. Doane	228-688-1720	SSC-SmallBusiness@mail.nasa.gov

9.3 NASA CENTER SMALL BUSINESS INNOVATION RESEARCH (SBIR)/SMALL BUSINESS TECHNOLOGY TRANSFER (STTR) MANAGERS

NASA CENTER	SBIR/STTR MANAGERS	PHONE	E-MAIL ADDRESSES
Ames Research Center	Jana Killebrew	650-604-0241	jana.l.killebrew@nasa.gov
Armstrong Flight Research Center	Mark Davis	661-276-2241	mark.c.davis@nasa.gov
Glenn Research Center	Hung Nguyen	216-433-6590	hung.d.nguyen@nasa.gov
Goddard Space Flight Center	Ramsey Smith	301-286-4303	ramsey.l.smith@nasa.gov
Jet Propulsion Laboratory	Carol Lewis	818-354-3767	carol.r.lewis@jpl.nasa.gov
Johnson Space Center	Kathryn Packard	281-244-5378	kathryn.b.packard@nasa.gov
Kennedy Space Center	Michael Vinje	321-867-3874	michael.e.vinje@nasa.gov
Langley Research Center	Kimberly Graupner	757-864-8618	kimberly.e.graupner@nasa.gov
Marshall Space Flight Center	Lynn Garrison	256-544-6719	virginia.b.garrison@nasa.gov
Stennis Space Center	Thomas M. Stanley	228-688-7779	thomas.m.stanley@nasa.gov

9.4 PATRICK AIR FORCE BASE PROCUREMENT OFFICE

Sherri Richardson
Associate Director, Small Business Programs
45 SW/SB
Patrick AFB FL
Email: 45sw.sb.office@us.af.mil
Tel: 321-494-2207
Fax: 321-494-5599

10.0 FREEDOM OF INFORMATION ACT

10.1 INTRODUCTION

The Freedom of Information Act (FOIA) was enacted in 1966, Title 5 U.S.C. Section 552, and established for the first time an effective statutory right of access to government information.

10.2 TYPES OF CONTRACTING DOCUMENTS AVAILABLE UNDER FOIA

- Previous requests for information
- Source selection statements
- Statements of work/performance work statements
- Basic contracts and modifications to contracts
- Award fee and determination letters (if applicable)
- Progress reports (if applicable)

10.3 DOCUMENTS EXEMPT FROM RELEASE

- Winning proposals
- Proprietary information
- 533 financial documents

10.4 REQUEST INFORMATION (MUST BE IN WRITING; E-MAIL PREFERRED):

Penny Myers
KSC FOIA Public Liaison Officer
NASA Kennedy Space Center
Kennedy Space Center, FL 32899
(321) 867-9280 foia@ksc.nasa.gov

11.0 SOCIAL MEDIA

Please follow our mission on NASA Social Media:



www.facebook.com/NASASmallBusiness

NASASmallBusiness



http://twitter.com/NASA_OSBP

@NASA_OSBP



Glenn Delgado's Blog
NASA Associate Administrator,
Office of Small Business Programs
<http://nasaosbp.blogspot.com/>

NASAOSBP